

# Government of the People's Republic of Bangladesh

Office of the Chief Controller of Imports and Exports (CCI&E)

NSC Tower (Level-15), Purana Paltan, Dhaka-1000.

## Request for Expression of Interest (Eoi)

Memo No. 26.03.0000.001.56.037.19

Date: 22-10-2019


1.	Ministry/Division	Ministry of Commerce
2.	Agency	Office of the Chief Controller of Imports and Exports (CCI&E)
3.	Name of Procuring Entity	CCI&E
4.	Procuring Entity Code	Not used
5.	Procuring Entity District	Dhaka
6.	Expression of Interest for Selection of	Maintenance Service, Operational support & Further Improvement of the Developed Online Licensing Module (OLM), to Cope with Modern Digitalized System.
7.	Eoi Ref. No.	Memo No. 26.03.0000.001.56.037.19
8.	Date	22-10-2019
<b>KEY INFORMATION</b>		
9.	Procuring Method	QCBS (National)
<b>FUNDING INFORMATION</b>		
10.	Budget and Source of Funds	GOB
11.	Development Partners	None
<b>PARTICULAR INFORMATIONS</b>		
12.	Project/Program Code	Not Used
13.	Project/Program Name	Maintenance Service, Operational support & Further Improvement of the Developed Online Licensing Module (OLM), to Cope with Modern Digitalized System.
14.	Eoi Closing Date and Time	EOI shall be submitted by 12:00 hrs BST of 06 November, 2019 in sealed envelope from the date of Eoi publication by Hand/courier to the address the official inviting the Eoi. The interested applicant may obtain further information from the undersigned during the working hours.
15.	Eoi Opening Date, Time & Place	06 November, 2019, 1:00 pm at Conference Room, Level-14, National Sports Council (NSC) Bhaban, 62/3 Purana Paltan, Dhaka-1000.
<b>INFORMATION FOR APPLICANT</b>		
16.	Brief Description of the Assignment	To facilitate export-import business process on global aspects, CCI&E developed and implemented Online Licensing Module (OLM) since 1 <sup>st</sup> July 2019 throughout the country. To get full benefit of the digital system CCI&E has decided to engage an IT firm to provide Maintenance Service of the Developed Online Licensing Module (OLM) including Operational support and further improvement of OLM to cope with Modern Digitalized System. Detail TOR will be provided with the RFP to the

		short listed Firms.
17.	Experience, Resources & Delivery Capacity Required	<p>Interested national firms having 10 years' experience including those currently in hand in providing IT service for development and implementation of computerized applications for digitalization, capacity to operational and maintenance records of such type activities are hereby invited to submit Expression of Interest (EoI). The EoI's would be reviewed on the basis of the following criteria:</p> <ul style="list-style-type: none"> <li>• The firm must be a registered limited company in Bangladesh and have a valid membership Registration of BASIS.</li> <li>• Age of firm.</li> <li>• Brochure(s) of the firm and areas of expertise.</li> <li>• List and details of experience of the firm in similar task (over the last 10 years).</li> <li>• List of similar operational assignment currently in hand.</li> <li>• Availability of appropriate experience and qualified Key professionals as per the mentioned EoI.</li> <li>• Availability of resources (Logistics).</li> <li>• List and details of overall Experience other than this type of assignment but software/hardware/networking/It enable service based.</li> <li>• Nature, size, employer, location and type of input for contracts which are already been completed and currently in hand.</li> <li>• Management strength including organogram.</li> <li>• Bank solvency with credit facilities/liquid assets of minimum Tk. 3.00 crore (three crore).</li> <li>• Shall have specific experience in providing IT enable service along with operation and maintenance having minimum contract value of BDT 2.0 crore (two crore) in a single contract completed in last 3 years having completion certificate.</li> <li>• The firm shall submit duly attested copy of updated Trade license, Certificate of Incorporation &amp; Memorandum, Income Tax Certificate, Vat</li> </ul>





		<p>Registration, Audited financial report over the last three years to calculate average annual financial turnover not less than Tk.2.00 Crore.</p> <ul style="list-style-type: none"> <li>The EoI shall be submitted in 3 (three) sets (One original and two copies) and soft copy in CD in sealed envelopes to the address undersigned on or before the date and time aforementioned.</li> </ul>
18.	Association with foreign firms is	Not Applicable
19.	Others details	Only the short listed firms will be invited to submit Technical and Financial proposals for the aforementioned service.
<b>PROCURING ENTITY DETAILS</b>		
20.	Name of the Official Inviting EoI	Moniruzzaman Khan
21.	Designation of the Official Inviting EoI	Deputy Controller
22.	Address of the Official Inviting EoI	Office of the Chief Controller of Imports & Exports (CCI&E), National Sports Council (NSC) Bhaban, Level-15, 62/3 Purana Paltan, Dhaka-1000.
23.	Contact Details of the Official Inviting EoI	E-mail: <a href="mailto:dc.ho@ccie.gov.bd">dc.ho@ccie.gov.bd</a> , Fax: 02 9550217 Phone: 9552373
24.	The procuring entity shall reserve the right to accept or reject all EoI's.	

  
 22.10.19

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